

## **RME Services Ltd**

### **Recruitment and Employment Policy**

RME Services recognises that only with the help and commitment of its employees and potential recruits can it provide a full and effective service to Clients. To meet its professional and business objectives, RME Services will develop the competence of its employees and recruit from all parts of the community.

It is policy to ensure that no employee or applicant is discriminated against, either directly or indirectly, on the grounds of sex, marital status, disability, race, colour, ethnic or national origin, religious belief, age, social background or sexual orientation. RME Services commits itself to promoting equal opportunities and will monitor its policies, procedures and practices and keep them under review to ensure that employees and applicants are not disadvantaged by conditions or requirements that cannot be shown to be justifiable

The Company's equal opportunities policy aims at positive measures to prevent not only overt acts of discrimination, but also practices, which, though possibly unintentional, are discriminatory in nature. It seeks to aid the development of good employment practices and to promote equality and opportunity for all employees and job applicants on the basis of merit and the ability to carry out the job concerned.

It is the duty of employees to accept their personal responsibility for the practical application of the policy. In addition it is acknowledged that specific responsibilities fall on managers, supervisors and individuals involved in recruitment and management. Deliberate breach of the policy will be regarded as a disciplinary matter.

The aim of recruitment and selection is to secure the most appropriate response to employment opportunities. The competence of potential employees will be assessed through application forms, references, qualifications, proven experience, interview, recommendation and performance review after a period of employment. RME Services will comply with all employment legislation and regulations.



Trevor Roberts  
Managing Director

22nd August 2023